

**INFORMATION/CHECKLIST FOR STUDENTS ATTENDING THE FAIR**

Assignment/Activity	Notes
1. Review the SEFH Calendar of Events with your parents/guardians for activities that occur each day of the fair.	
2. When you come to the George R. Brown Convention Center on Friday afternoon or evening to register, you will have your project inspected for final approval by the Display & Safety (D&S) Committee.	
3. You may want to bring a comfortable folding chair (not a lounge-style chair) to have available at your project during non-judging times. Bring chairs Saturday morning. SEFH will not provide participants with chairs.	
4. When you setup your project display: <ul style="list-style-type: none"> <li>• <b>Make certain that the number on your project display sticker</b> (which you receive at the registration table) <b>matches the project number displayed at your project display area. If they don't match, you are in the wrong location.</b> Ask for assistance if you cannot locate your assigned project display area.</li> <li>• <b>Ensure that any of the following forms are showcased by your project if they pertain to your research project:</b> Official/stamped abstract from Scientist, Form 1C if research institution/industrial setting used, Form 7 if it is a continuation project.</li> </ul>	
5. Abstracts that participants distribute must be copies of the downloaded document from Scientist with the official Regional Fair seal. Any other format will not be accepted and discarded.	
6. <b>Before</b> you leave the George R. Brown Convention Center on Friday, you <b>MUST</b> have your project approved by the D&S Committee. Failure to do so will result in a disqualification.	
7. On Saturday, " <b>Judging Day</b> ," please dress and groom yourself in an appropriate manner. Many professional scientists and engineers from the greater Houston area will judge you and your project. Clothing that is tattered, torn or may be deemed offensive is highly discouraged. You may want to have a light coat/jacket/sweater available since at times the George R. Brown Convention Center can be cold.	
8. Exhibitors must be at their project display during all judging periods. Your project will not be judged if you are not present. If you need to step away from your project, be sure to display the "Will Return" sign to inform judges you're temporarily away from your project. During judging times, only exhibitors, judges and SEFH personnel are allowed in the Judging Hall.	
9. Food service operations will be open on the day of judging. No commercial food deliveries are allowed on the judging floor. It is encouraged that Adult sponsors coordinate food deliveries for participants.	
10. First Aid will be on duty at all times during the check-in process and during the fair.	
11. <b>The Fair is open for public viewing on Saturday, February 15, 2020 between 4:30 PM - 6:30 PM</b> (you are encouraged to be with your project all of this time). <b>Projects are to be dismantled and removed from the display area starting at 6:30 PM. All projects must be removed by 7:00 pm.</b>	
12. Note that in addition to the approximately 200 SEFH place awards, about 50 Special Awarding Agencies present an additional 200 special awards each year.	
13. Students requiring special accommodations should contact the Fair Office prior to the Fair at 713-743-4923 or info@sefhouston.org	